



## Heart of Missouri United Way Live United Action Teams Project Request Form

**INSTRUCTIONS:** Please fill out one Project Request Form for EACH volunteer project your group wishes to complete. Please be as flexible as you can, noting a range of dates, times, and locations if possible.

**COMPLETED FORMS:** Please type within the Word document and email to [anew@uwheartmo.org](mailto:anew@uwheartmo.org); or fax to Heart of Missouri United Way at 573.874.1285. If additional space is needed, attach additional sheet(s).

<b>Group Name:</b>	<b>Affiliation:</b>	
<b>Address:</b>		
<b>Contact Person:</b>	<b>E-mail:</b>	
<b>Telephone:</b>	<b>Fax:</b>	
<b>Expected # of Volunteers:</b>	<b>Age Range of Volunteers:</b>	
<p style="text-align: center;"><i>Describe how you would PREFER Heart of Missouri United Way to coordinate your group's Live United Action Team volunteer project. We will do our best to accommodate your needs/requests in cooperation with those of the organization(s) you will be serving.</i></p>		
<b>Date of Project</b>		
<b>Time of Project</b>	Start: _____	Finish: _____ Total # of Hours Needed: _____
<b>Project Location</b>		
<b>Additional Information</b>	<p><i>Is there a particular type of volunteering experience you would like your group to have? Please explain.</i></p> <p><i>Does your group have any special needs or restrictions? Are your volunteers able to do physical labor, such as painting, landscaping, and picking up litter?</i></p> <p><i>Does your group have any resources that it wishes to allocate to this project?</i></p>	

If you have any questions or need assistance, please contact Alexa New, Community Impact Director by e-mail ([anew@uwheartmo.org](mailto:anew@uwheartmo.org)) or phone (573.443.4523).

**Thank you for Living United!**